



Service Line Overview: Accelcia HR Services

Why Accelcia HR Services

- Experience: by entrepreneurs for entrepreneurs
- All your needs: one stop shop
- Lower cost: bundle of services
- People, process, technology optimized for these functions
- Focus on core competencies

Overview

Some things are common to all businesses – their Human Resources woes. Industry research indicates that over 50% of businesses have been caught up in people-related lawsuits in the past five years. If you think it happens only with big companies, think again. Over 40% of people-related lawsuits are filed against small companies with less than 100 employees. An average out-of-court settlement in such cases comes to a staggering \$40,000!

How many times have you wondered if there could be someone to take this off your plate and allow you to focus on growing your business? Accelcia HR Services offers a complete set of Human Resource Management services that help you provide efficient HRM and alleviate the threat of employment liability. What this also means is that we'll help you reduce your personnel management costs and add to your ROI.

What makes us so sure? Simple. Our services are designed and run by a team of successful entrepreneurs. So we know how critical an efficient Human Resource Management is to your business.

What we offer

- **Systems** for information management.
- **Policies and Controls:** mapped, documented and provided at a single point of access.
- **Flexible and on-demand staffing** for all levels of HRM, ranging from full time to multiple part-time resources.
- **Transactional services** supported through well-defined, repeatable and non-intrusive processes.

Our services are customized to the needs of your business and its evolution stage. A list of our currently available services includes:

- **Accelcia HRMS:** Self-service HR information management system.
- **Accelcia HR Compliance:** Compliance checklists to aid tracking in a single repository.
- **Accelcia HR Policies:** Establishment and monitoring of HR policies suited to the organization's specific needs.
- **Accelcia HR Staff:** Experienced staff with knowledge of all key issues at each stage of a company's evolution (legal, statutory, compliance).
- **Accelcia HR Administration:** Data entry and record keeping for all key HR processes (hiring, changes, terminations, etc.)
- **Accelcia Performance Management:** Definition, implementation and execution of company-wide performance management processes (reviews, compensation, etc.)
- **Accelcia Benefits:** Enrollment and ongoing benefits management programs.
- **Accelcia HR Hotline:** Rapid response to most common HR issues, delivered through phone or email and tailored to each organization's need.

Why Accelcia

- **Reliability and Experience:** Skilled management and staff have been in your shoes many times. So we know what you need and when.
- **Quality with Affordability:** Get repeatable and predictable processes without having to break the bank!
- **Specialization:** We offer you single point of contact for all your HRM needs.
- **Economy:** We help you save with our cost-optimized delivery approaches and service.
- **Freedom:** We manage your back office while you focus on your products, services and customers.